



**COUNTY OF LOS ANGELES
OFFICE OF AFFIRMATIVE ACTION COMPLIANCE**

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Members of the Board
Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich

Dennis A. Tafoya
Director

December 13, 2010

To: Audit Committee

From: Dennis A. Tafoya
Director

A handwritten signature in black ink, appearing to read "Dennis A. Tafoya", is written over the printed name and title.

Subject: **SUNSET POLICY REVIEW OF BOARD POLICY NO. 3.060**

This is in response to your request concerning the Sunset Review Date for Board Policy 3.060, Non-Discrimination On The Basis Of Disability. I am recommending the policy be amended to include the requirement to comply with the Americans with Disabilities (ADA) Amendment Act of 2008; adding reference to the Amendment Acts in the REFERENCE section, and revising the PURPOSE statement verbiage as highlighted below:

Current Language:

This policy further recognizes the Office of Affirmative Action Compliance (OAAC) as the entity having oversight for County **implementation** of ADA.

Recommended Revised Language:

This policy further recognizes the Office of Affirmative Action Compliance (OAAC) as the entity having oversight for County **enforcement** of ADA.

On January 4, 1994, the Board of Supervisors approved Board Policy 3.060 and made the Office of Affirmative Action Compliance responsible for policy oversight. My office recommends the Sunset Review Date be extended for five years to January 16, 2016. There have been changes made to the ADA within the past few years; therefore, we do not anticipate any other major modifications to ADA mandates by the State of California or the federal government.

I will make recommendations to the policy as it becomes necessary. If you have any questions or require further information, please contact Ms. Cecile C. Ochoa, Principal Deputy Compliance Officer of my staff, at (213) 974-2691, or have your staff contact Ms. Angela Davis, Acting Senior Deputy of my staff, at (213) 202-5826.

DAT:CO:AD:ad

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c: Executive Officer of the Board of Supervisors



Los Angeles County **BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title:	Effective Date:
3.060	Non-Discrimination On The Basis Of Disability	01/16/2011

PURPOSE

Establishes a County policy of non-discrimination on the basis of disability in accordance with the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendments Act of 2008. Clearly and concisely communicates to all County employees and the community the Board's commitment to non-discrimination on the basis of disability in employment and in admission and access to County services, programs, and activities. This policy further recognizes the Office of Affirmative Action Compliance (OAAC) as the entity having oversight for County enforcement of the ADA.

REFERENCE

January 4, 1994, Board Order [Synopsis 67](#)

[February 8, 1994](#), Executive Office/ADA Steering Committee memo "Board Policy – Americans with Disabilities Act (ADA)"

Americans with Disabilities Act of 1990 (42 USC 12101 Title II et seq.)

ADA Amendments Act of 2008 Public Law 110–325 September 25, 2008

POLICY

The policy requires the County to comply with the Americans with Disabilities Act (ADA) of 1990, the ADA Amendments Act of 2008 and all applicable laws, statutes, regulations, and policies relating to the protection of persons with disabilities and to not discriminate on the basis of disability in employment or in admission and access to its services, programs or activities. Each County Department is to designate an ADA Coordinator to carry out the Department's compliance with the non-discrimination provisions of the ADA. Each Department is to implement the Board-approved Informal Complaint Procedure and to post the County Policy of Non-Discrimination in conspicuous places frequented by the

public. The document serves as a declaration of the Board's intention to hold all employees responsible for creating a non-discriminatory work environment and equality of service commitment to people with disabilities. The document provides employees and members of the public with a list of appropriate contacts to resolve problems in the area of discrimination based on disability in admission and access to services, programs, and activities.

RESPONSIBLE DEPARTMENT

Office of Affirmative Action Compliance

DATE ISSUED/SUNSET DATE

Issue Date: January 4, 1994

Review Date: January 16, 2003

Review Date: January 18, 2007

Review Date: January 16, 2011

Sunset Review Date: January 4, 2003

Sunset Review Date: January 16, 2007

Sunset Review Date: January 16, 2011

Sunset Review Date: January 16, 2016



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